

Message Text

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53

ACTION AID-31

INFO OCT-01 AF-05 ISO-00 ST-01 ABF-08 FS-01 DRC-01 RSC-01

/049 W

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R 051022Z AUG 74

FM AMEMBASSY COTONOU

TO SECSTATE WASHDC 6428

INFO AMEMBASSY ABIDJAN

AMEMBASSY LAGOS

AMEMBASSY LOME

AMEMBASSY NIAMEY

LIMITED OFFICIAL USE COTONOU 1222

FOR RBFO LAGOS

EO 11652: N/A

TAGS: EAID, DM

SUBJ: ESTABLISHMENT OF CDO STAFF

REF STATE 168101 (NOTAL)

1. REFTEL REQUESTED ADVICE RE ADMIN SUPPORT REQUIREMENTS AND NEEDS FSR 4 AID OFFICER BEING ASSIGNED COTONOU. FOLLOWING IS INITIAL RESPONSE AND IS A GOOD ESTIMATE. ACTUAL EXPENSES MAY BE HIGHER DEPENDING ON NEEDS OF OFFICER ON HIS ARRIVAL. CALCULATIONS ARE ON BASIS OF 230 CFA EQUAL 1 DOLLAR US.

2. HOUSING IS AVAILABLE, BUT SOME EXPENSES MAY HAVE TO BE INCURRED TO MODIFY TO AMERICAN STANDARDS. ANNUAL RENTAL PAYABLE YEARLY IN ADVANCE. MINIMUM 60 DAYS LEAD TIME NECESSARY TO FIND AND PREPARE HOUSE. HOWEVER, TEMPORARY QUARTERS CAN BE FOUND. NO FURNITURE AVAILABLE HERE. APPLICANCES, INCLUDING AIR CONDITIONERS, FREEZER, REFRIGERATOR, STOVE, WASHER AND DRYER CAN BE PURCHASES THRU WACASC IN LAGOS. FURNITURE SHOULD BE PROCURED IN US.

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3. EMBASSY OFFICE SPACE AVAILABLE, BUT REARRANGEMENT OF PRESENT

OFFICES WILL BE NECESSARY. EMBASSY DOES HAVE AGING SAFE AND ONE BAR LOCK, 5-DRAWER CABINET. REMAINING OFFICE FURNITURE WILL HAVE TO BE PURCHASED. WACASC CAN SUPPLY BASIC METAL OFFICE FURNITURE AND EQUIPMENT.

4. OFFICER WILL NEED OFFICIAL VEHICLE. EMBASSY CANNOT PROVIDE TRANSPORTATION WITH PRESENT FLEET. NO PARTS AVAILABLE FOR US MODELS HERE. EMBASSY STRONGLY SUGGESTS APPROVAL BE GRANTED TO PURCHASE FOREIGN VEHICLE LIKE PEUGETO 504 STATION WAGON. DUTY FREE PURCHASE CAN BE ARRANGED IN COTONOU.

5. OFFICER WILL NEED LOCAL SECRETARY AND ADDITIONAL DRIVER WILL BE REQUIRED FOR OFFICIAL VEHICLE. IN ADDITION, WATCHMAN FOR HOUSE AND ADDITIONAL SAS POSITION WILL BE REQUIRED BY EMBASSY.

6. PROJECTED EXPENSES ARE:

RENTAL OF HOUSE	\$5,500 PER YEAR
FURNITURE FOR HOUSE (3 BEDROOM)	
	8,000
APPLICANCES	3,500
UTILITIES PER YEAR	2,000
OFFICE FURNITURE & EQUIP.	2,270
SALARY OF LOCAL SECRETARY	3,000
FIELD TRAVEL PER YEAR	2,000

SAS INCREASES

DRIVER	2,200
ADDITIONAL B&F/GSO POSITION	2,570 (SEE COTONOU A-53
OF 5/29/74. THIS POSITION WILL BE MANDATORY IF NEW POSITION	
ADDED.)	
ADMIN SUPPLIES	1,000
BOE SUPPLIES	800
WATCHMAN	800
AUTO SUPPLIES	1,500

TOTAL ESTIMATED EXPENSES PER YEAR \$35,140

7. IT SHOULD BE POINTED OUT THAT TOTAL SAS EXPENSES FOR LIMITED OFFICIAL USE

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AID WILL INCREASE CONSIDERABLY WITH ARRIVAL OF OFFICER AT POST. AT PRESENT, USIS IS ONLY OTHER USG AGENCY OBTAINING FULL SERVICES. BECAUSE COTONOUS IS A SMALL POST, AID SHARE OF SAS CAN REASONBLY BE EXPECTED TO BE AT A MINIMUM 10 PERCENT OF TOTAL. TOTAY FY75 SAS ESTIMATE WAS \$285,000. DECON 7/16/76 MCNAMARA

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